



OVER-THE-COUNTER EXPEDITED SHOWROOM SUPPLEMENT

CITY OF HIGH POINT

211 S. Hamilton St., High Point, NC 27260, Suite 316
Phone 336-883-3151

This supplement is required for processing all **Expedited Showroom** permit applications.

Requirements: Area of Work cannot exceed 3,000 square feet. Work area between 3,000 – 10,000 sq. ft. is permissible with signed and sealed architectural plans. All work shall be **interior only**. External penetrations or façade changes are NOT permitted. All of the following must be provided:

Address (including Market Showroom Space Number): _____

Area of Work (sq. ft.): _____

Trades Involved (check all that apply): Building Fire Electrical Mechanical Plumbing

Validate/Acknowledge all of the following by providing an initial or checkmark next to each:

___ 1. Attach construction plans (at a minimum a floorplan) to the request.

___ 2. Attach a letter of “No Impact to Egress” for work within the IHFC Commerce/Main buildings.

___ 3. Attach this completed worksheet to the request.

___ 4. Work does not involve any ceiling or horizontal assemblies/hangings that are in excess of 48-inches in any dimension.

___ 5a. New walls shall not extend to the ceiling. Leave a minimum of 18 inches of space below all fire sprinkler head deflectors. (See illustration to the right.)

-OR-

___ 5b. Provide a letter of “No Impact” from a sprinkler contractor or provide sprinkler system plans.

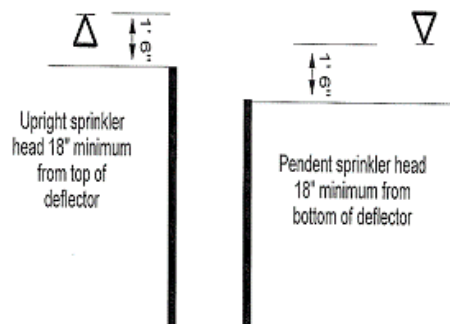
-OR-

___ 5c. Fire alarm in space must be in compliance with fire code.

___ 6. Work shall not involve the removal or alteration of any fire rated construction.

___ 7. Work must use code compliant materials for temporary/permanent construction.

___ 8. I understand that a Technical Check of this request will be conducted and additional information may be required. Failure to provide additional information may result in revoking the permit.



I am aware of all NC State Building Codes applicable to the description of work provided in the “Detailed Description” field on the request, and to the best of my knowledge am in compliance.

Signature

Date