

**1 City of High Point – FINAL SPECIAL INSPECTION REPORT COVER SHEET (1 page)**  
**Submit at final building inspection, with complete record of special inspections**

City Staff Enter: Record Tracking Number: \_\_\_\_\_ Primary Bldg Permit Number \_\_\_\_\_

<b>PROJECT NAME &amp; ADDRESS:</b>	
<b>REGISTERED DESIGN PROFESSIONAL OF RECORD:</b>	
<b>SPECIAL INSPECTOR: (firm and registered professional in charge)</b>	
<b>PROJECT OWNER:</b>	
<b>CONTRACTOR / PERMIT HOLDER:</b>	

**A final report** documenting required special inspections and correction of any discrepancies noted in the inspections shall be submitted to the Building Official prior to approval of the final inspection and issuance of the Certificate of Occupancy. (NCBC Section 1704.1.3)

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**SPECIAL INSPECTIONS FIRM:** \_\_\_\_\_

To the best of my information, knowledge, and belief, the special inspections required for this project, and itemized in the statement of special inspections submitted for permit, have been completed. Based upon my personal observation and written reports of this work, to the best of my knowledge, the inspected work was performed, in accordance with the approved plans, specifications, and the applicable provisions of the North Carolina State Building Code.

Special Inspector in Charge (sign over seal) \_\_\_\_\_ Date

Special Inspector in Charge (print): \_\_\_\_\_

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**REGISTERED DESIGN PROFESSIONAL OF RECORD:** \_\_\_\_\_

Registered Design Professional (sign over seal) \_\_\_\_\_ Date

Registered Design Professional (print): \_\_\_\_\_

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**OWNER / OWNER'S REPRESENTATIVE:**

Owner/Rep (print): \_\_\_\_\_ (sign): \_\_\_\_\_ Date

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**CONTRACTOR / PERMIT APPLICANT:**

Permit Applicant (print): \_\_\_\_\_ (sign): \_\_\_\_\_ Date

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**CODE ENFORCEMENT OFFICIAL:**

Code Official (print): \_\_\_\_\_ (sign): \_\_\_\_\_ Date